

CLEMSON UNIVERSITY
VICE PRESIDENT FOR PUBLIC SERVICE AND AGRICULTURE
REGULATORY AND PUBLIC SERVICES PROGRAMS

PESTICIDE REGULATIONS

CU-14202 **PESTICIDE LABORATORY RECORDS**

Description:

Used to document a variety of pesticide tests conducted in the department's pesticide laboratory. Included in this series are Pesticide Control Reports of Pesticide Formulation Samples, Groundwater Sampling Program Inspection Reports, records of soil termiticide samples, records of misuse investigations, records of special requests or unofficial samples, and related information generated by the laboratory in processing pesticide sample testing.

Retention:

15 years, destroy.

SUPERSEDES: CU-VPAA-AS-RPS-ACS-1

CU-VPAA-
AS-RPS-F&PC-2 **REPORTS (LABORATORY TESTING)**

Description:

Documents questions asked on the Exam for Commercial/Noncommercial Certified Pesticide Applicator's License.

Retention:

3 years after completion of all audits; destroy.

Schedule approved 12/21/90

CU-14206

**EXAM FOR COMMERCIAL/NON-COMMERCIAL
CERTIFIED PESTICIDE APPLICATORS**
(Answer Sheets)

Description:

Used to record answers to the Exam for Commercial/Non-Commercial Certified Pesticide Applicator's License. Records include exam scores and markings as well as background information on applicants.

Retention:

5 years, destroy

Schedule revision approved 10/5/2005

SUPERSEDES: CU-VPAA-AS-RPS-FPC-3

CU-14203

INSPECTION AND ENFORCEMENT REPORTS

Description:

This series documents pesticide inspection and enforcement activity to ensure compliance with state and federal regulatory requirements. Records consist of case files which may include but are not limited to: Compliance Structural Inspection Reports, Complaint Structural Inspection Reports, Agricultural and Non Agricultural Use Inspection Reports, Agricultural and Non Agricultural Follow-up Inspection Reports, Unlicensed Pest Control Operator Inspection Reports, Dealer Inspection Reports, Marketplace Inspection Reports, Chemigation Inspection Reports, Tobacco Fumigation Inspection Reports, Export/Import Inspection Reports, Section 18 Inspection Reports, Section 24c

Inspection Reports, Experimental Use Product Inspection Reports, Producer Establishment Inspection Reports, Worker Protection Inspection Reports, Groundwater Inspection Reports, and related material. Files may also contain related hearing records, enforcement referrals, and various statistical reports.

Retention:

15 years, destroy.

Schedule revision approved 10/5/2005.

SUPERSEDES CU-VPAA-AS-RPS-FPC-4

CU-14204

PESTICIDE LICENSING & RECERTIFICATION

Description:

This series documents the licensing and recertification of both commercial and non-commercial entities in South Carolina. Files include such documents as Application for South Carolina Private Pesticide Applicator's License, Application for Commercial or Non-commercial Certified Pesticide Applicator License, Pesticide Applicator Recertification Continuing Education Hours form, Business License Application, PVO Business License Verifiable Experience Requirement for Designated Certified Applicator form, Commercial Pesticide Applicator Surety Bond, information on requirements for reciprocity, Reciprocal License Application, Affidavit for Reciprocal Pesticide Applicator's License, and documentation of evidence of financial responsibility.

Retention:

15 years, destroy.

Schedule approved 10/5/2005

SUPERSEDES CU-VPAA-AS-RPS-FPC-4

CU-14205

PESTICIDE REGISTRATION

Description:

Documents the registration of pesticides in use in South Carolina. Files consist of applications for registration of pesticides, documentation of fees, experimental use monitoring reports, 24c Pesticide Registration Records, Section 18 Pesticide Registration Records, and certificates of registration. Other records include Analysis Reports, Deficiency and Non-Deficiency Reports, and related information.

Retention:

5 years, destroy.

Schedule approved 10/5/2005

SUPERSEDES CU-VPAA-AS-RPS-FPC-4