

CLEMSON UNIVERSITY

VICE PROVOST FOR ACADEMIC AFFAIRS
DEAN OF AGRICULTURE, FORESTRY AND LIFE SCIENCES

CU-VPAA-
AS-AD-DS-1

BLUEPRINTS

Description:

This series consists of blueprints of various facilities used by the Dairy Science Department. These blueprints include the Dairy Center, Rural Housing Project, and research buildings. These drawings detail the layout, electrical system, drainage system, structural layouts, and other specifications.

Retention:

Department: Until no longer needed for reference.
University Archives: Selection of needed documentation;
permanent.

Schedule approved 12/21/90

CU-VPAA-
AS-AD-DS-2

REPORTS AND RECORDS

Description:

This series consists of various reports and records documenting activities of the Department of Dairy Science. Included are the U.S. Department of Agriculture, Statistical Reporting Service Cooperating with Clemson University: Acreage Survey; Parent/Guardian Release for Minor Child; Release of All Claims Including Claims for Personal Injury; Individual Cow Record; Dairy Herd Improvement Records; Pasture Project Records; Reproduction Efficiency Summary; Clemson University Milk Utilization Reports; and breeding records.

Retention:

Department: 3 years and no longer needed for reference.
University Archives: Selection of needed documentation;
permanent.

Note: Notify the South Carolina State Library for the purpose of obtaining any state publications as required under the *Code of Laws of South Carolina, 1976* (as revised through 1989), Section 60.2.30.

Schedule approved 12/21/90