

CLEMSON UNIVERSITY

STUDENT DISABILITY SERVICES

CU 13214 **DISABILITY SERVICE CASE FILES**

Description:

Created by the Office of Student Disability Services to determine the types of academic accommodations needed by disabled students. Information includes but is not limited to student vital information, social security numbers, consent forms, contact notes, correspondence, and statements from physicians or other licensed professionals to document students' disabilities. These files also document services provided by the university to meet the special needs of disabled students.

Retention:

5 years after student leaves the university; destroy.

Schedule approved 12/20/2001